Advancing the Use of Evidence in Seniors' Home and Community Care

Information Session

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As a provincial organization, our work extends across many Indigenous lands and territories throughout British Columbia. We acknowledge with respect and humility that our Vancouver offices are located on the traditional and unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səl̓ilwətaʔɬ (Tsleil-Waututh) Nations.

Information Session Agenda

- Program Purpose & Objectives

- Program Details

  - Two-Stage Program

  - Program Timeline

  - Award Amount & Duration

  - Application Pools

  - Eligible Expenses

- Team Composition

  - Team Members

- Review Process

  - Evaluation Criteria

- Reporting and Training Requirements

- How to Apply

  - Application Process

  - Health Research BC ApplyNet

- Q&A Period

- Contact Information & Key Competition Dates

Program Purpose and Objectives

Ellie Griffith

Assistant Vice President, Research Programs

Health Research BC Priority Areas

➤ Population aging

➤ Climate change and human health

➤ Public health emergencies

➤ Health human resources

Background

- Given decades of evidence generated on seniors' care that is not used, we have developed a funding opportunity that aims to bridge this gap and support the use of existing evidence in practice and policy in seniors' home and community care.

- Informed by a commissioned report from the University of Victoria Institute on Aging and Lifelong Health that looked at the factors that influence the use of evidence-based research to inform practice and policy related to seniors' health.

- Builds upon our strong foundations in knowledge translation, patient-oriented research and learning health systems

Program Objectives

- Support teams of researchers and research users within BC academia and the BC healthcare system to implement evidence-based interventions and evaluate their outcomes.

- Develop and support a culture of learning and evidence use within the BC health system, that addresses the needs of health authorities, seniors and communities.

Program Details

Two-stage Program

1. Development award (LOI)	2. Team award (Full Application)
6-month award term	3-year award term
Funding towards developing teams and full application	Funding towards implementing an evidence-based intervention and evaluating the outcomes of the implementation *and* the outcomes of the intervention
Identify training needs and opportunities	Opportunities for training, networking and shared learning

Award Amount and Duration

Development Awards (6 Months):

- Health Research BC intends to support approximately 6-10 development awards across British Columbia – one per health authority, with additional awards if funding is available.

- Up to $50,000 per award (possibility of up to $75,000 if fully justified)

- 6-month award period: May 1 to October 31, 2025

Team Awards (3 Years):

- Health Research BC has committed up to a total of $7M to fund up to one team award in each regional health authority, with the possibility of one additional cross-cutting or multi-regional project.

- 3-year award period: January 1, 2026 to December 31, 2028

- Further details on Team awards will be made available in due course

Application Pools

- There are six application pools, one for each health authority region:
    - Fraser Health
    - Interior Health
    - Island Health
    - Northern Health
    - Vancouver Coastal Health
    - A pool for multi-regional or cross-cutting projects if needed.

- Applicants will be asked to indicate the application pool in the LOI.

- If there is alignment or clustering of similar proposals, Health Research BC may request that the respective teams collaborate and submit a single full application.

Fraser Health

Interior Health

Multi-regional/ Cross-cutting

Six Application Pools

Island Health

Vancouver Coastal Health

Northern Health

Projected Program Timeline

Development Award (Letter of Intent)

LOI opens in ApplyNet	→	Applicant submission deadline	→	Host institution approval deadline	→	Review period	→	Development award period
January 15, 2025		March 24, 2025		March 31, 2025		April 2025		May 01 - Oct 31, 2025

Team Award (Full Application)

Full application opens	→	Applicant submisson deadline	→	Host institution approval deadline	→	Review period	→	Team award period
May 1, 2025		October 8, 2025		October 16, 2025		November/ December 2025		Jan 1, 2026 – Dec 31, 2028

Eligible Expenses – Development Award

- A detailed budget is required at the LOI stage.

- Development awards support costs towards:

  o Building a team to implement and evaluate an evidence-based intervention in seniors' home and community care

  o Developing a full funding application for the Team award stage

- A list of eligible and non-eligible expenses is included in the program guidelines (Appendix A).

Team Composition

Team Members

Applications must be **led by a health authority** and **must** include the following roles:

1. **Primary Applicant Co-lead:** Must be **based** at a **BC health authority**. Leads the implementation of the intervention and ensures that sufficient resources are available. Responsible for financial administration and overall performance. Should have experience delivering integrated care and using evidence to inform clinical practice in seniors' home and community care.

2. **Executive Sponsor:** A senior decision-maker within the BC health system with authority over implementing and evaluating evidence-informed interventions related to seniors' home and community care.

3. **Evaluation Co-lead:** Holds a research appointment at a BC academic institution. Will design and lead the evaluation of the intervention outcomes and its implementation in collaboration with the team.

Note: An individual may serve as both the executive sponsor and primary applicant co-lead.

Team Members - Notes

- Leadership team members (Primary Applicant Co-lead, Executive Sponsor, Evaluation Co-lead) must be identified at the LOI stage.

- Other team members: Identify any additional team members who will participate in the work during the development award (e.g., people with lived experience and community members, trainees, project manager/coordinator, etc.).

- If additional team members have not yet been identified at LOI stage, their roles can be described.

- During the Development award, teams must include member(s) with demonstrated experience and proficiency in the use of established implementation and evaluation frameworks.

- Government of BC employees (individuals directly employed by provincial ministries) are not eligible to apply but may be named as a team member.

Review Process

Evaluation Criteria – Development Award (LOI)

Eligible LOIs will be placed into the applicable application pool for panel review.

Criterion	Weighting
Applicants	40%
Intervention & planning for implementation	40%
Planning for the evaluation of the implementation outcomes and the intervention outcomes	20%

Descriptor	Range	Outcome
Outstanding	4.5 – 4.9	May be funded
Excellent	4.0 – 4.4	
Very good	3.5 – 3.9	
Fair	3.0 – 3.4	Not fundable
Less than adequate	0 – 2.9	

Training and Governance

Training & Governance Requirements

Development award

- Provide updates on progress around team development and full application development.
- Attend 1-2 <u>virtual</u> meetings with Health Research BC where teams can share training and mentoring needs, which will inform us about support needed at the team award stage.
- Encouraged to participate in identification of training needs and opportunities.

Team award

- Identify team members, including one co-lead and one trainee, to participate in collective learning and training across funded teams.
- Meet with a Health Research BC-led advisory committee every 6 months to provide updates and seek guidance as needed. There will also be regular learning community meetings, which will convene all teams' co-leads and the advisory committee to share knowledge and lessons learned.

How to Apply?

Application Process - Overview

- LOIs and full applications are submitted through Health Research BC's online application system, ApplyNet: **https://healthresearchbc.smartsimple.ca**

- The Primary Applicant Co-lead, Executive Sponsor and Evaluation Co-lead will all have online edit access to the draft LOI. Each will need to register for their own ApplyNet account if not pre-existing.

- To give access to the LOI, the Primary Applicant Co-lead must add the contacts to the Leadership Team table in the Team Members section of the application form.

- Only the Executive Sponsor can respond to questions about their qualifications and experience in the Team Members section. Other roles can view these questions and responses but cannot edit them.

- Once submitted by the applicant, the LOI will be routed to the health authority serving as the host institution for approval. Once approved, it will be submitted to Health Research BC.

Note: While all leadership roles will have edit access to the application, only one user can work on the application form in the system at any given time.

ApplyNet – Starting the LOI

Applications must be started in ApplyNet by the Primary Applicant Co-lead:

- From the home page, click **Apply**.

- The next page will display a list of competitions available for application.

- Click **View Details** to see competition information and start a letter of intent.

If you are interested in applying to any of the open competitions or would like to learn more about the Health Research BC funding programs please click on "View Details".

If you want to see the status of your eligibility quizzes, please refer to My Eligibility Quizzes section.

Open Competitions					
					1-3 of 3
Funding Cycle	Program Type	Award Type	Award Term	Deadline	
Advancing the Use of Evidence in Seniors' Home & Community Care	Priority Based Funding	Operating Grants	Three Years	LOI Deadline: 03/24/2025 4:30 PM Full Application Deadline: 10/08/2025 4:30 PM	View Details

ApplyNet – Adding Team Leadership Roles

1. Primary Applicant Co-lead adds team members to leadership table

Role	Name	Primary Organization Affiliation	Position Title	Description of Role on Team	*ApplyNet System Account Email
Primary Applicant Co Lead	Test User 1	Test	Test	Test	test01@test.com
Executive Sponsor	Test User 2	Test	Test	Test	test02@gmail.com
Evaluation Co Lead	Test User 3	Test	Test	Test	test03@gmail.com

2. Click "Save My Work" at bottom of page

3. Click "Add/Invite Contacts" to grant online access to LOI

Note: You must save the application by clicking the [Save My Work] at the bottom of this page before running this update.

By clicking the "Add/Invite Contacts" button below, you are giving the Executive Sponsor/Evaluation Co Lead access to this application form.

▣ Add/Invite Contacts

ApplyNet – Accessing the LOI

The Executive Sponsor and Evaluation Co-lead will receive an email notification once they have been added to the LOI. To access the record in ApplyNet:

- From the home page, click the "Draft Applications" tab in the "My Applications" section.

- The Advancing the Use of Evidence in Seniors' Home & Community Care LOI will be listed there (status will be "Draft – Letter of Intent").

My Applications				
AWARDED/ACTIVE APPLICATIONS (0)	DRAFT APPLICATIONS (1)	SUBMITTED APPLICATIONS (8)	APPLICATIONS (PRIOR TO 2021) (0)	APPLICATIONS (2021 ONWA

#	Application Type	Funding Cycle	Applicant	Status	Host Institution
1	Priority Based Funding	Advancing the Use of Evidence in Seniors' Home & Community Care	Tracy Tester	Draft - Letter of Intent	Health Research BC-DO NOT USE

Application Development Tips

- Ensure early on that the Primary Applicant Co-lead, Executive Sponsor and Evaluation Co-lead all have ApplyNet user accounts and confirm the email addresses associated with those accounts.

- Have your application critically reviewed by colleagues.

- Review the program guidelines. Review the evaluation criteria and make sure each point is adequately addressed in your application.

- Reviewers do not have the time to look up information on your behalf — if it is important, make it explicit in the application.

- Format the application to be easy to read and pay attention to grantsmanship.

Contact Information

For questions regarding the program please contact:

Carolyn De Melo
Coordinator, Research Competitions   Email: prioritybasedfunding@healthresearchbc.ca
778-735-2351

Health Research BC ApplyNet and other technical support:

Health Research BC Help Desk
604.714.6609 (toll-free: 1.866.673.4722)   Email: helpdesk@healthresearchbc.ca

Refer to program guidelines for complete information, instructions and FAQs
https://healthresearchbc.ca/fundingprogram/seniors-care/

Questions

Questions?

Key Competition Dates – Development Award	
Letter of Intent Launch	January 15, 2025
LOI Applicant Deadline	March 24, 2025
LOI Host Institution Deadline	March 31, 2025
Anticipated Start of Development Award Funding	May 1, 2025

Key Competition Dates – Team Award	
Full Application Launch	May 1, 2025
Full Application Applicant Deadline	October 8, 2025
Full Application Host Institution Deadline	October 16, 2025
Anticipated Start of Team Award Funding	January 1, 2026

Thank you!